

# Minutes of the Resort Village of Manitou Beach

## Regular Meeting of Council held on January 25, 2016

### PRESENT

Councillor Larry Zemplak  
Councillor Chris Moffatt  
Councillor Gerald Worobec  
Samantha Nagthall, Administrative Assistant  
Fraser Murray, Foreman

### REGRETS

Mayor Eric Upshall  
Beverley Laird, Chief Administrative Officer  
Bryan Marciszyn, Interim/Assistant Foreman

### CALL TO ORDER

025/2016 Zemplak A quorum being present, in the absence of the Mayor and resignation of the Deputy Mayor, Councillor Worobec was appointed new Deputy Mayor.

Carried

026/2016 Worobec A quorum being present, Deputy Mayor Worobec called the meeting to order at 5:30 p.m.  
Carried

### AGENDA

027/2016 Moffatt That the agenda be approved as presented.  
Carried

### DELEGATION

Brendan Manz of the Watrous Manitou Marketing Group (WMMG), gave council information on marketing strategies for the proposed Park Model/RV development.

*Mr. Manz left at 5:55 pm*

### MINUTES

028/2016 Zemplak That the regular council meeting minutes for the Resort Village of Manitou Beach held on January 11, 2016 be approved.  
Carried

### REPORTS

Foreman Fraser Murray advised council in person on the following items:

1. That the skating rink in Wellington Park has been completed.
2. Lift station 1 breakers are malfunctioning and will be tested by a third party, and that the valves need replacing at Lift Station 3.
3. That the reject line flushing and recommends this maintenance be regularly scheduled.
4. He has reviewed the marina area and recommends installation of a culvert and gate.
5. He has been training in Water Treatment Plant maintenance and water sample testing.
6. Recommends cameras be installed in lift stations and Water Treatment Plant to ensure its proper functioning.
7. In conjunction with Deputy Mayor Worobec, Foreman Murray will commence the development of equipment maintenance logs.

*Foreman Fraser Murray left at 6:55 p.m.*

Samantha Nagthall, Administrative Assistant (in the absence of Beverley Laird, CAO), submitted a written report that updated council on the status of grant applications, Statistics Canada request for office space to conduct the 2016 Census interviews and testing, as well as the new payroll system. Following the Administrative Assistant's report, the following motion was passed:

029/2016 Moffatt That the Administrative Assistant and Interim Foreman reports be accepted as presented.  
Carried

## COUNCIL REPORTS

Deputy Mayor Worobec would like all future Foreman reports to be included in the council meeting package. That all vacation time be approved by council or the CAO as required. As per the previous meeting, that a letter should be sent to WSA asking about the potential cost and feasibility of drilling a well in the Blairmore Aquifer in order to pump excess lake water into it. He also instructed Foreman Fraser Murray to get additional quotes for items pertaining to the Canada 150 Event Centre. That a dog park be considered.

Councillor Moffatt reported on the ski trails and skating rink and suggested a donation box be erected for both. He stated that the ski trail needs formalizing and some permissions are still required.

## POLICIES/BYLAWS

030/2016 Worobec Carried That Bylaw 2/2016 known as the new Council Procedures Bylaw be given a first reading.

## CORRESPONDENCE

031/2016 Zemlak Carried That the correspondence listed on the agenda, having been read now be filed.

## FINANCIALS

032/2016 Moffatt Carried That the Accounts for Approval, totaling \$3,850.00 be approved for payment.

033/2016 Worobec Carried That the Accounts for Approval, totaling \$13,088.28 be approved for payment.

## OLD BUSINESS

034/2016 Zemlak Carried That the request for payment of a gas main for 317 Evenson Avenue be postponed until the Mayor is present.

## NEW BUSINESS

035/2016 Zemlak Carried That council accept former Councillor & Deputy Mayor Fraser Murray's resignation.

036/2016 Worobec That pursuant to the *Local Government Election, 2015 Act – c.L-30.11*, Section 15 (b) concerning a vacancy in the year of a general election, council moves to not fill the vacancy until the next general election.

037/2016 Moffatt Carried That the highest bid which was in the amount of \$31,508.00, submitted by Gary Carlson be accepted for the property known as 101/103 Evenson Avenue.

038/2016 Zemlak Carried That Samantha Nagthall, Administrative Assistant, be given signing authority in the absence of the CAO.

039/2016 Moffatt Carried That the travel and registration expenses submitted by Tim Davies for the 2015 PARCS conference be approved for reimbursement.

ADJOURN

040/2015 Worobec  
Carried

That the regular meeting be adjourned, the time being 8:22 pm. The next council meeting be held on Monday, February 8<sup>th</sup>, 2016 at 5:30 pm.

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*Mayor*

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*Chief Administrative Officer*