

Resort Village of Manitou Beach

MEETING MINUTES

November 16, 2020 – 3:30 pm

PRESENT:

Mayor Pauline Petersen

Councillor William Mattick

Councillor Robb LaRochelle

Councillor Vince Armstrong

Councillor Mike Hayward

Administrator Elise Dale

CALL TO ORDER: Mayor Pauline Petersen called the Regular meeting of Council to order at 3:30 pm.

ADOPT AGENDA:

2020-306

Hayward M. / Armstrong V.: That the agenda be adopted as presented.

CARRIED

MINUTES:

2020-307

Mattick W. / LaRochelle R.: That the minutes of the Regular Meeting of Council held on November 2, 2020, be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

2020-308

Armstrong V. / Hayward M.: That Council comments be added to the subdivision application for Parcel 163762566.

CARRIED

2020-309

Mattick W. / Armstrong V.: That the 217 Douglas Right of Way be tabled until next meeting.

CARRIED

DELEGATIONS:

LINDSAY Whitfield ARRIVED AT 3:35 PM.

2020-310

Hayward M. / Armstrong V.: That the Foreman's report be adopted as presented.

CARRIED

SARA MCKEN ARRIVED AT 3:30 PM.

2020-311

Armstrong V. / Mattick W.: That the sign application received, pending landowner approval, be hung on the first sign platform, until such time that the Northern most platform is built. The proposed sign then will be installed on the business owners preferred Northern most platform.

CARRIED

LINDSAY WHITFIELD DEPARTED AT 3:50 pm.

FINANCIAL STATEMENTS:

2020- 312

LaRochelle R. / Mattick W.: That the current financial statement for November be adopted as presented.

CARRIED

PAYMENT OF ACCOUNTS:

2020-313 Hayward M. / Armstrong V.: That the list of account payments for batch #2020-00086 be approved as presented.

CARRIED

CORRESPONDENCE:

2020-315 LaRochelle R. / Mattick W.: That Council supports the Watrous 2021 Graduation fundraiser up to the amount of \$40.

CARRIED

2020-316 Hayward M. / LaRochelle R.: That Correspondence be adopted as presented.

CARRIED

REPORTS FROM ADMINISTRATION:

2020-317 Hayward M. / Mattick W.: That the online banking one time enrollment fee to pay business taxes online be paid.

CARRIED

2020-318 LaRochelle R. / Armstrong V.: That the Munisoft Bank Reconciliation be purchased, as presented in quote submitted.

CARRIED

2020-319 Mattick W. / Armstrong V.: That the administrator purchase monitors for the office and docking station for the laptop.

CARRIED

2020-320 Hayward M. / Armstrong V.: That employees be granted Christmas Eve Day off in lieu of the Boxing Day holiday and that Employees required to work Christmas Eve Day are able to take off the following Monday, December 28, 2020.

CARRIED

2020-321 Hayward M. / LaRochelle R. That the Administrator's report be adopted as presented.

CARRIED

NEW BUSINESS:

2020-322 LaRochelle R. / Mattick W.: That Council approve the costs be paid to produce the current newsletter privately.

CARRIED

2020-323 Petersen P. / Armstrong V.: That Council donate the first prize basket for the First Annual Manitou Beach Festival of Lights.

CARRIED

2020-324 Armstrong V. / Hayward M.: That on this single occasion, Council allows Operations Employee the use of accumulated sick time to complete the required quarantine period, after accumulated holidays are used, effective November 6, 2020.

CARRIED

2020-325 Mattick W. / Armstrong V.: That the Resort Village of Manitou Beach contract independent legal advice, effective November 5, 2020.

CARRIED

2020-326 LaRochelle R. / Armstrong V.: That Council of the Resort Village of Manitou Beach, accept the departure of the Chief Administrative Officer, effective November 6, 2020.

CARRIED

2020-327

Peterson P. / Mattick W.: That Council appoint Elise Dale as acting Chief Administrative Officer, effective November 6, 2020.

CARRIED

2020-328

Mattick W. / Peterson P.: That Council contract with Valarie Schlosser to mentor the acting Chief Administrative Officer to complete the qualifications set out by the Saskatchewan Urban Municipalities Association. Effective November 12, 2020.

CARRIED

2020-329

Hayward M. / Mattick W.: That Council hire a temporary administrative assistant, effective November 13, 2020.

CARRIED

2020-330

Mattick W. / Hayward M.: That Council approve gift cards be purchased, in the amount of \$850, in lieu of a Christmas party.

CARRIED

AJOURNMENT

2020-331

LaRochelle R. / Armstrong V.: That this Regular Meeting of Council be adjourned at 7:05 pm.

CARRIED