

# Resort Village of Manitou Beach

## Meeting Minutes

November 20, 2023 – Regular Meeting of Council – 2:00 PM

### PRESENT:

Mayor Pauline Petersen	Councillor Robb LaRochelle
Councillor William Mattick	Councillor Vince Armstrong
Administrator Elise Dale	Absent: Councillor Lori Gill

2023-0134    **1.    CALL TO ORDER:**

Mayor Pauline Petersen called the Regular Meeting to order at 2:00 pm.

**DELETIONS FROM AGENDA:**

Mayor Petersen deleted from the agenda the following items as there was no information to be discussed:

Notice of Proclamations	Presentations and Recognitions
Public Forum	Business Arising from the Minutes

**2.    AGENDA:**

**CONFLICT OF INTEREST -NONE DECLARED**

2023-0135    Councillor LaRochelle

THAT the Agenda be APPROVED with the ADDITION:

5.3 e) Central Area Transportation Report

CARRIED

**3.    MINUTES**

2023-0136    Councillor Mattick

THAT the Minutes of the Regular Meeting of Council on October 23, 2023, be APPROVED as PRESENTED.

CARRIED

2023-0137    Councillor Armstrong

THAT the Minutes of the Special Meeting of Council for First Reading of the Official Community Plan and Zoning Bylaws, on November 2, 2023, be APPROVED as PRESENTED.

CARRIED

#### **4.0 DELEGATIONS**

Delegation Eric Upshall arrived at 2:03 pm.

Eric Upshall requested an audience with Council to discuss his bylaw infraction and trespass onto Village property. After more than 18 months given to comply, the order to remedy has not been fulfilled by the delegation.

Mr. Upshall & Council discussed a park fence on the West boundary of Uhmman Park, as well as a transplanting of saskatoon berry trees planted to create a false property line. Council noted they would discuss transplanting the trees with the Parks Committee, when the walking path is installed. A chain link fence was discussed as a transparent, boundary line for the park.

Delegation left the Council Table at 2:22 pm.

Delegation Gary Jay and Dawn MacLachlan arrived at 2:23 pm.

Gary Jay announced he would be speaking for the delegation on behalf of CIB. Mr. Jay requested clarification of responsibility for watering plants/trees that were planted as a plan made by CIB. Mr. Jay discussed the overgrown tree nursery that had been abandoned by CIB. Council asked Mr. Jay how their contract watering went this past season, and Mr. Jay reiterated how successful the venture was. There was consideration that CIB take responsibility for the follow through in their future plans. CIB & the RVMB Parks committee will be putting together a plan to bring forward to Council.

Delegation left Council Chambers at 2:45 pm.

#### **5.0 REPORTS**

##### **5.1 Public Works, Utilities, and Foreman's Report-Wayne Vielhauer**

2023-0138

Councillor LaRochelle

THAT the Foreman's report be ACCEPTED as PRESENTED.

CARRIED

##### **5.2 Administrator's Report**

2023-0139

Councillor Armstrong

The Council of the Resort Village of Manitou Beach confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant.

Requirements that the municipality has met:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- \*Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

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- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT the CAO for the Resort Village of Manitou Beach shall sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2023-0140

Councillor Mattick

THAT the Administrators report be ACCEPTED as PRESENTED.

CARRIED

**5.3 Committee Report**

2023-0141

Councillor Mattick

THAT Committee Reports be ACCEPTED and FILED as RECEIVED.

CARRIED

**6. FINANCIAL STATEMENTS**

2023-0142

Councillor Armstrong

THAT Financial Statements of Receipts and Expenditures for November 2023 be ACCEPTED as PRESENTED.

CARRIED

2023-0143

Councillor LaRochelle

THAT the Resort Village of Manitou Beach ACCEPT the March 2022 Bank Reconciliation, AS PRESENTED.

CARRIED

**7. PAYMENT OF ACCOUNTS**

2023-0144

Councillor Armstrong

THAT the list of account payments for:

Batch 2023-00073 for \$ 56,069.60

Batch 2023-00070 for \$ 148.10

& Batch 2023-00073 of online payments of \$9,603.85.

Be APPROVED as PRESENTED.

CARRIED

**8. CORRESPONDENCE**

2023-0145

Councillor LaRochelle

THAT the correspondence having been reviewed, be filed:

- a) React Announcement of New General Manager
- b) Commissionaires Report
  - i. October 18, 2023
  - ii. October 25, 2023

CARRIED

**9. BY-LAWS & POLICIES**

2023-0146

Councillor LaRochelle

THAT the Resort Village of Manitou Beach, with the authority provided in The Municipalities Act s. 105, & Bylaw Enforcement Order to Remedy #70, APPROVE the DEMOLITION of the derelict property on legal property description: B 87S40727.

CARRIED

**10. NEW BUSINESS**

2023-0147

Councillor Armstrong

THAT the Councillor Lori Gill be APPROVED to join the Manitou Recreation Board as a Citizen-not presenting Council.

CARRIED

2023-0148

Councillor Mattick

THAT the report prepared by CAO, Elise Dale, with respect to the proposed local improvement listed below, be adopted; THAT application be made under clause 5 (1) (a) of The Local Improvements Act, 1993 to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement at an estimated cost of \$139,750.00.

And; THAT an all-season 200mm septic line complete with insulation, be installed and all existing connections be restored, on Albert Street, Manitou Beach, SK from civic address 103 to 216 Albert Street. And; THAT the land described above is specifically, or directly benefited by reason of this local improvement differently from or greater than, generally received by landowners in the municipality.

CARRIED

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2023-0149

Councillor Armstrong

THAT the Council for the Resort Village ADOPT the updated Fees & Charges Schedule, as PRESENTED.

CARRIED

2023-0150

Councillor Mattick

THAT Administration send a letter to delegation Eric Upshall advising that the Resort Village will be installing a chain link fence to define the boundary of Uhmman Park on the West property line, and upholding bylaw enforcement accordingly.

CARRIED

**11. ROUND TABLE DISCUSSION**

Mayor Petersen invited everyone to our public hearing, December 6<sup>th</sup>, at 2:00pm at the Community Hall. Hearing is to voice opinion for our Official Community Plan, and Zoning Bylaw.

Councillor LaRochelle discussed the MSMA movement, and invited the new WMMG rep to the latest MSMA meeting.

Councillor Mattick discussed BHP and ground water research, and WSA testing on the lake. WSA report should be available in the new year.

**10. ADJOURNMENT**

2023-0151

Mayor Petersen

THAT this meeting be ADJORNED at 3:58 PM, & next regular meeting of Council be in Council Chambers, on December 18, 2023, at 2:00 pm.

CARRIED

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Mayor

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Administrator