

# Resort Village of Manitou Beach

## Meeting Minutes

December 18, 2023 – Regular Meeting of Council – 2:00 PM

### PRESENT:

Mayor Pauline Petersen	Councillor Robb LaRochelle
Councillor William Mattick	Councillor Vince Armstrong
Administrator Elise Dale	Councillor Lori Gill

2023-0154    **1.    CALL TO ORDER:**

Mayor Pauline Petersen called the Regular Meeting to order at 2:03 pm.

**DELETIONS FROM AGENDA:**

Mayor Petersen deleted from the agenda the following items as there was no information to be discussed:

Notice of Proclamations	Presentations and Recognitions
Public Forum	Business Arising from the Minutes

**2.    AGENDA:**

**CONFLICT OF INTEREST -NONE DECLARED**

2023-0155    Councillor Gill

THAT the Agenda be APPROVED as PRESENTED.

CARRIED

**3.    MINUTES**

2023-0156    Councillor Mattick

THAT the Minutes of the Regular Meeting of Council on November 20, 2023, be APPROVED as PRESENTED.

CARRIED

**4.0    DELEGATIONS**

Delegation Jeff Siegfried arrived at 2:03 pm.

Mr. Jeff Siegfried, new Community Enhancement Officer for the Watrous-Manitou Marketing Group, introduced himself to Council & Administration. Mr. Siegfried explained his passion for the region and his ties to the

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community along with his current and past volunteer activities. Mr. Siegfried his 'live well' campaign and collaboration with MSMA director Mr. Morishita. Mr. Siegfried detailed plans to participate in upcoming trade shows. Council reiterated their satisfaction with Mr. Siegfried skill base, personality, and wished him prosperity in his new role.

Delegation left the Council Table at 2:10 pm.

Delegation Ralph Behr arrived at 2:30 pm, via Zoom Platform.

Mr. Ralph Behr introduced himself to Council. Council was provided a copy of Mr. Behr's discretionary use application and building application in their agenda packages. Mr. Behr spoke to his proposed residential development and asked Administration questions regarding the current zoning bylaw and the proposed zoning bylaw. CAO clarified the bylaw in which was in current use, and the stage of proposed bylaw. CAO verified the current land use, and the effect of a new zoning bylaw on previous land use. Mr. Behr explained building plans and timeline, and their desire to keep their options open for a mixed residential/commercial potential.

Delegation left Council Meeting at 2:35 pm.

Delegation Lane Manson arrived at 2:35 pm.

Mr. Lane Manson arrived with a preliminary revenue and expense breakdown for the Drive-In 2023 season. Mr. Manson explained challenges in relation to the business, and voiced new sponsorship opportunities that will be available next year. Mr. Manson verbalized his intent to provide a more detailed report next month.

Delegation left the Council Meeting at 2:45 pm.

**5.0 REPORTS**

**5.1 Public Works, Utilities, and Foreman's Report-Wayne Vielhauer**

Foreman Wayne Vielhauer arrived at 2:09 pm.

2023-0157

Councillor Mattick

THAT the Foreman's report be ACCEPTED as PRESENTED.

CARRIED

**5.2 Administrator's Report**

2023-0158

Councillor Mattick

THAT the Council of the Resort Village of Manitou Beach APPROVE the transfer of \$140,000.00 from RESERVES to our business account, to cover the Local Improvement undertaken on Albert Street.

CARRIED

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2023-0159 Councillor Armstrong  
THAT the Administrators report be ACCEPTED as PRESENTED.  
CARRIED

**5.3 Committee Report**

2023-0160 Councillor Gill  
THAT Committee Reports be ACCEPTED and FILED as RECEIVED.  
CARRIED

**6. FINANCIAL STATEMENTS**

2023-0161 Councillor Armstrong  
THAT Financial Statements of Receipts and Expenditures for December 2023 be ACCEPTED as PRESENTED.  
CARRIED

**7. PAYMENT OF ACCOUNTS**

2023-0162 Councillor Armstrong  
THAT the list of account payments for:  
Batch 2023-00078 for \$ 194,709.15  
Batch 2023-00074 for \$34,015.80  
Batch 2023-00075 for \$ 1600.62  
Batch 2023-00077 for \$ 451.50  
Batch 2023-00079 for \$ 300.00  
Batch 2023-00080 for \$84.46  
Including online payments of \$12,004.74.  
Be APPROVED as PRESENTED.  
CARRIED

**8. CORRESPONDENCE**

2023-0163 Councillor Gill  
THAT the correspondence having been reviewed, be filed:  
a) REACT Board Meeting Minutes-September 27, 2023  
CARRIED

**9. BY-LAWS & POLICIES**

2023-0164 Councillor LaRochelle  
THAT the Resort Village of Manitou Beach, give SECOND READING to the BYLAW 34-2023 The Official Community Plan.

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CARRIED

2023-0165 Councillor LaRochelle

THAT the Resort Village of Manitou Beach make the following changes to the proposed Zoning Bylaw: Increase height of garage suites to a maximum of 19.6 feet, with additional consideration for privacy to neighbours.

CARRIED

Councillor Mattick declared a conflict of interest and recused himself from the portion of the Zoning Bylaw regarding Commercial Zoning at 3:30pm.

2023-0166 Mayor Petersen

THAT the Resort Village of Manitou Beach modify Beach Front Commercial Zoning to INCLUDE two storey buildings, and THAT each storey be clearly DEFINED in terms of height in the definitions.

CARRIED

Councillor Mattick returned to the meeting at 3:37 pm.

2023-0167 Councillor Armstrong

THAT the Resort Village modify the Zoning Bylaw to INCLUDE taxis as a home-based business, with a two-car fleet maximum.

CARRIED

2023-0168 Councillor Mattick

THAT the Resort Village of Manitou Beach add Single Family & Multi Family uses as DISCRETIONARY USES in Commercial Zones.

CARRIED

**10. NEW BUSINESS**

2023-0169 Councillor Armstrong

That the RESORT VILLAGE OF MANITOU BEACH appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

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The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RESORT VILLAGE OF MANITOU BEACH appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

That the RESORT VILLAGE OF MANITOU BEACH appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RESORT VILLAGE OF MANITOU BEACH appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

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2023-0170 Mayor Petersen  
THAT the Resort Village of Manitou Beach APPOINT Regional Bylaw Services; a Division of Gourlay & Associates Business Consulting Inc.

CARRIED

2023-0171 Councillor Armstrong  
THAT the Resort Village of Manitou Beach APPROVE the Discretionary Use Application for 204 MacLachlan Avenue, with the height maximum followed.

CARRIED

**11. ROUND TABLE DISCUSSION**

2023-172 Councillor Armstrong discussed Rec Board membership.  
Councillor Armstrong  
THAT the Resort Village of Manitou Beach ACCEPT the new member; Sarah Craig to the Rec Board.

CARRIED

Councillor Armstrong requested that the Village Office continue to advertise Rec Board meetings and advertise for new members.

2023-173 Mayor Petersen  
THAT the Resort Village of Manitou Beach send a letter to the local CIB to address needle cast, with the recommendation that the group move to self watering pots, for less maintenance, and that the CIB work with the Parks Committee for enhancement of vegetation, and other projects of similar nature.

CARRIED

**10. ADJOURNMENT**

2023-0174 Mayor Petersen  
THAT this meeting be ADJORNED at 3:49 PM, & next regular meeting of Council be in Council Chambers, on January 22, 2024, at 2:00 pm.

CARRIED

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Mayor

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Administrator