

# RESORT VILLAGE OF MANITOU BEACH

## Water Utility Connect & Disconnect Bylaw

---

### BYLAW 18-2022

**1. Purpose:** To Guide Acceptable Practices for Seasonal Water Connects and Disconnects within the Resort Village of Manitou Beach.

**2. Authority:** Pursuant to the Municipalities Act, s.23, the Resort Village of Manitou Beach may, by Bylaw, regulate utility management.

**3. Definitions:**

Administration-the persons appointed as the Administrator for the Municipality pursuant of The Municipalities Act and supporting Staff Members.

Agent-the professional person contracted by the Ratepayer to connect or disconnect the water utility. The Ratepayer is ultimately responsible for overseeing the contractor supply the Resort Village with required information.

Designated Officer-a person appointed by the Municipality Maintenance Staff, or Contracted Personnel.

Local Authority or Municipality-shall mean the Resort Village of Manitou Beach

Owner-the assessed owner of a property for the purposes of taxation whom their names are on title with the municipality on the Tax Roll.

Curb stop- means the Village's water shut-off valve to the Owners property

Back-flow prevention device- means a device installed to prevent liquids or solids from mixing with drinking water, whereby one or both becomes or may become contaminated or polluted.

Meter- means any device installed on a water line for the purpose of measuring the volume of water that passes through it. For the purposes of this bylaw, meter may also refer to any accessories or appurtenances attached to a water meter for the purpose of measuring, recording, reading, or transmitting water use data.

Back-flow prevention device- means a device installed to prevent liquids or solids from mixing with drinking water, whereby one or both becomes or may become contaminated or polluted

Service connection- means a meter and a back-flow prevention device.

Business day- means any day in which the Village office is open to the public.

**4. Ratepayer Responsibility:**

- i. It is the responsibility of the Owner to contract with a professional plumber for connections and disconnections of water meters on private property.
- ii. The Owner or agent for the Owner is responsible for submitting the following information to the Resort Village of Manitou Beach via email ([admin@manitoubeach.ca](mailto:admin@manitoubeach.ca)) prior to connection, and at the time of disconnection. {Photos may be brought into the office to verify if email is not an option.}
  - (1) Photos of water meter with legible numbers
  - (2) Email must verify the Civic Address and the Owner
- iii. The Owner or agent for the Owner shall give 2 business days notice for a request to connect or disconnect of water utility.
- iv. It is the responsibility of the Owner or Agent to verify with Administration or Designated Officers that work on private property is complete, so the Municipality can proceed with turning the water utility curb stop.
- v. Owner or Agents are responsible for storage and proper maintenance of meters when not in use.
- vi. Owner and Agents are responsible for respectable behaviour towards Municipal Designated Officers. Any harassment or abuse directed at Municipal Designated Officers or Administration, by Owner, Agents, or people in Owners party, will cause the Owner to lose timely service.

**5. Municipality Responsibility:**

- i. The Designated Officer for the Municipality, within 2 business days notice shall turn on the water utility curb stop.
- ii. Information listed in 4 ii) must be received, by Administration within 2 business days after the connection or disconnection is made. Failure to do so will result in fines prescribed in Section 7. Please note the ultimate responsibility is the Ratepayer to ensure the Agent for the Ratepayer is submitting information to Administration. Communication failures between Ratepayer and Agent does not invalidate penalties.

**6. Compliance:**

- i. Information must be received by Administration within 2 business days of turning on or off the curb stop. Failure to do so will result in penalties prescribed in Section 7. For each attempt to retrieve the required information, the Ratepayer will be fined a). Administration will attempt to retrieve information from Ratepayer at 48-hour intervals, fines prescribed for each attempt.
- ii. In the same calendar year, if information is not received within 2 business days, the Ratepayer will be fined b) under Section 7.
- iii. Penalties left unpaid at the end of the calendar year will be added to the tax roll as per The Municipalities Act, s.369.

**7. Penalty:**

- i. Every person who contravenes any provision of this Bylaw is guilty of an offense and liable of prescribed penalties:
  - a. First Offense: \$50.00
  - b. Second Offense: \$100.00
- ii. Imposition of penalty for violation of this Bylaw does not relieve the persons from complying with this Bylaw.

**8. Severability:**

- i. If a Court of Law should declare any section of this Bylaw to be invalid, such section or part shall not be construed as having persuaded or influenced Council to pass the remainder of the Bylaw and is hereby declared that the remainder of the Bylaw shall remain in force and in effect.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mayor

\_\_\_\_\_

Administrator

Resolution 2022-266

Read a third time and adopted

This 26<sup>th</sup> day of September 2022.